

## Privacy notice

Roland Transport KG (hereinafter: “we”) respects your privacy. Therefore, we take the protection of your personal data – such as name, date of birth, address, e-mail address, telephone number etc. – very seriously.

This privacy notice informs about the collection, processing and use (hereinafter collectively also referred to as “Processing”) of your personal data if and to the extent it is incurred when using our Partner Portal. In addition, all data subjects are informed of their rights.

In dealing with this data, we act in strict compliance with the relevant statutory data protection regulations and the following principles. We have implemented numerous technical and organisational measures to ensure extensive protection of personal data processed through our Partner Portal.

### 1. Controller

The following company is the controller for processing your personal data as described in this privacy notice:

Roland Transport KG  
Artur-Ladebeck-Straße 100, Gebäude 36  
33647 Bielefeld  
Tel.: 0521 / 155-2970  
E-Mail: [datenschutz@roland-logistik.de](mailto:datenschutz@roland-logistik.de)

### 2. Definitions

The privacy notice contains the following terms set forth in the EU General Data Protection Regulation 2016/679 (“GDPR”):

#### a) Personal data

Personal data means any information relating to an identified or identifiable natural person (hereinafter: “you”). A natural person is considered to be identifiable who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

#### b) Processing

Processing means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

#### c) Pseudonymisation

Pseudonymisation means the processing of personal data in such a manner that the personal data can no longer be attributed to a specific data subject without the use of additional information, provided that such additional information is kept separately and is subject to technical and organisational measures to ensure that the personal data is not attributed to an identified or identifiable natural person.

#### d) Controller

The controller is the natural or legal person, public authority, agency or any other body which alone or jointly with others decides on the purposes and means of processing personal data. Where the purposes and means of processing are determined by Union or Member State law, the controller or the specific criteria for his nomination may be designated by Union or Member State law.

e) Processor

The processor is a natural or legal person, public authority, agency or any other body which processes personal data on behalf of the controller.

f) Consent

Consent of the data subject means any freely given, specific, informed and unambiguous indication of the data subject's wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the processing of personal data relating to him or her.

g) Supervisory Authority

Supervisory authority means an independent public authority which is established by a Member State pursuant to Article 51 GDPR.

### 3. Data processing and consent

In all cases of data processing, we observe the principle of data avoidance and data economy. This means that we process as little personal data as possible.

a) We process your personal data if and insofar as this is necessary for the establishment, implementation or termination of a contractual or quasi-contractual relationship.

The legal basis for the processing of personal data relating to a contractual or quasi-contractual relationship is Art. 6 (1) sentence 1 b GDPR. This also applies to processing operations that are necessary to carry out pre-contractual measures.

The personal data will be erased after termination of (pre-)contractual or quasi-contractual relationships in compliance with the statutory storage requirements.

Within the framework of the contractual relationships, your personal data may be transmitted to third parties, which process this data solely for the purpose of performing the contractual purpose.

b) In other respects, we process your personal data if and insofar as you have given your consent. In doing so, this data is used only for the purpose and scope stated in the declaration of consent – for instance, if you contact us by E-Mail or in a similar form for inquiries on the functionalities of our Partner Portal, the personal data provided by you will solely be processed to the purpose of processing your inquiries or to contact you.

The legal basis for the processing of data on the basis of your consent is Art. 6 (1) sentence 1 a GDPR, whereby in this case you have the right to revocation for the future. You may address the revocation by letter or e-mail to the contact details of the controller mentioned under section 1. above.

The legality of the data processing carried out until the assertion of your rights remains unaffected.

The personal data is erased in compliance with the legal preservation obligations after completion of the purpose pursued with the consent.

Within the scope of consent given, your personal data may be transferred to third parties who process this data solely for the purpose of obtaining your consent.

c) In other respects, we process your personal data in a pseudonymised form.

If the Processing is necessary for the protection of a legitimate interest of us or a third party and the interests, fundamental rights and freedoms of the data subject do not outweigh the former interest, Art. 6 (1) sentence 1 f GDPR serves as the legal basis – whereby in principle the possibility of objecting to this data processing exists for the future. You may address the objection by letter or e-mail to the contact details of the controller mentioned under section 1. above.

The legality of data processing carried out until the assertion of your rights remains unaffected.

The personal data will be erased in compliance with the statutory preservation requirements after reaching the legitimate interests or after an objection has been raised.

In the context of legitimate interests, your personal data may be transmitted to third parties who process this data solely for the purpose of fulfilling your interests.

#### **4. Registration and sign up and establishment of contact**

Our Partner Portal requires a registration or sign up by providing personal information. The type of personal data transmitted to the controller results from the respective registration mask. The data you enter will be processed solely for the purposes stated in connection with registration. That is, your E-Mail-address serves as your user name and for sending you eventual status notices related to the transport orders being relevant for your company. The other data are used for having the opportunity to contact you in case of system breakdowns.

The use of our Partner Portals requires the acceptance of our General Terms & Conditions (AGB). Your acceptance of these AGB's is linked to your consent to collect and process your personal data – i.e. by accepting our AGB's you accept the processing of your personal data and vice versa.

If you contact us by e-mail or in a similar form (for example, inquiries about our Partner Portal), the personal data provided by you will be processed. However, this data processing is limited to the purpose of processing the inquiries or contacting you.

The legal basis for this processing is the presence of consent in accordance with Art. 6 (1) sentence 1 a GDPR, in which case you have the right to revocation for the future. You may address the revocation by letter or e-mail to the contact details of the controller mentioned under section 1. above. The legality of the data processing carried out until the assertion of Your rights remains unaffected.

In the context of contractual or quasi-contractual relationships, the legal basis results from Art. 6 (1) sentence 1 b GDPR. This applies, for instance, to contact established for the purpose of concluding a contract.

Otherwise, the legal basis ensues from Article 6 (1) sentence 1 f GDPR. In this respect during your visit of our Partner Portal some automatically generated data such as your IP-address will be processed. This data processing is necessary in order to prevent the misuse of our services, as this data could be used to solve any crime committed. This results in the legitimate interests in data processing.

There is the possibility to object to this data processing in future. You may address the objection by letter or e-mail to the contact details of the controller mentioned under section 1. above. The legality of the data processing carried out until the assertion of your rights remains unaffected.

The personal data will be erased in compliance with the statutory preservation requirements after reaching the legitimate interests or after an objection has been raised. If contact is established, your data will be erased as soon as the respective request is completed or you

object to the data processing; in the latter case, correspondence and access to our Partner Portal is discontinued.

## **5. Automatically generated data**

Every time you visit our Partner Portal, log files automatically process data that originates from your terminal and may also include personal data. These data are:

- The operation system running on your terminal
- The browser type used by you
- Name of your Provider
- your IP address
- Date and time of the visit
- The Websites visited including any search words
- The Websites from which you have reached our Partner Portal.

We do not process this data together with other personal data about you, i.e. we do not assign the aforementioned data to your person.

The legal basis for the processing of the automatically generated data is Art. 6 (1) sentence 1 f GDPR. The data processing is required to ensure the functionality of our Partner Portal, to optimise its contents and to display them correctly plus in case of a cyberattack to provide the information necessary for prosecution to the prosecuting authorities. This results in the legitimate interests in data processing.

The automatically generated data will be erased as soon as it is no longer required for the achievement of the aforementioned purposes.

Processing the aforementioned data for the provision of the Partner Portal and any storage in log files is essential for the operation of the Partner Portal. As a result hereof, there is no possibility of making an objection.

## **6. Cookies**

Our Partner Portal uses cookies. These are text files that are generated and stored in your Internet browser when you visit our Partner Portal. The cookies serve to improve our services for you. By using our Partner Portal you declare your consent to the use of these cookies.

We use “permanent cookies” and “session cookies” to enable us to offer you optimum service.

“Permanent cookies” serve to allow you to use our Partner Portal as comfortably as possible beyond the current visit and are used by us only for this purpose. Disabling these cookies will mostly not affect the usability of our Partner Portal.

“Session cookies” are stored only during your current visit to our Partner Portal and serve to enable you to use our services without restriction and to make the most comfortable use of our Partner Portal for the current visit. Disabling session cookies will not guarantee that you will be able to use all of our services without restriction.

The provision of this data is neither legally nor contractually required nor is it required for the conclusion of a contract.

Insofar as personal data is also processed in the form of pseudonymised data, the legal basis for this is the consent given by you when you access our Partner Portal (see Article 6 (1) sentence 1 a GDPR).

However, you may visit our Partner Portal without using cookies. The prevention of new cookies and the deletion of cookies already set can be achieved by the following measures:

- If you consent to data processing (Art. 6 (1) sentence 1 a GDPR), we will erase your data after revocation or elimination of the purpose for which you have given your consent with effect for the future. You may address your revocation to the controller mentioned under section 1.
- You can change your browser settings. Cookies that are already saved on your computer can be removed by deleting temporary Partner Portals. For further information on the automatic deletion of cookies, please refer to the instructions of your browser or terminal manufacturer.

## **7. Right to revocation and objection**

### **a) Right to revoke a data protection consent**

You have the right to revoke your consent to the processing of personal data at any time. The legality of data processing carried out until the revocation remains unaffected by the revocation.

### **b) Right to objection**

You have the right to object at any time to the processing of personal data concerning you pursuant to Article 6 (1) sentence 1 e or f GDPR (Article 21 (1) GDPR). The legality of data processing carried out until the objection remains unaffected by the objection.

In the event of an objection, we will no longer process the personal data unless we can prove compelling legitimate reasons for the processing that outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.

Your revocation and your objection may be addressed to the contact details of the controller mentioned under section 1. above at any time by letter or by e-mail.

## **8. Further rights**

### **a) Right to confirmation**

You have the right to request information from us as to whether we process personal data of you.

### **b) Right to information**

You have the right to obtain information on your personal data processed and a copy hereof at any time free of charge.

### **c) Right to correction**

You have the right to demand the immediate correction of incorrect personal data concerning you. You also have the right, under consideration of the purposes of processing, to request the completion of incomplete personal data, including by means of a supplementary statement.

### **d) Right of deletion (right to be forgotten)**

The GDPR provides for a right of deletion. Accordingly, you may request that the personal data concerning you be erased immediately if any of the following reasons apply and to the extent processing is not required:

- The personal data has been collected for such purposes or otherwise processed for which it is no longer necessary.

- You revoke your consent, on which the processing was based in accordance with Art. 6 (1) a GDPR or Art. 9 (2) (a) GDPR, and there is no other legal basis for the processing.
- You object to the processing within the meaning of Art. 21 (1) GDPR and there are no superior legitimate reasons for the processing.
- You object to the processing within the meaning of Art. 21 (2) GDPR.
- The personal data was processed illegally.
- The erasure of personal data is required to fulfil a legal obligation under Union or Member State law.

e) Right to restriction of processing

You have the right to demand that we restrict processing if any of the following conditions is met:

- The accuracy of your personal data is contested by you for a period of time that enables the controller to verify the accuracy of the personal data.
- The processing is illegal, you refuse the erasure of personal data and instead require the restriction of use of personal data.
- We no longer need your personal data for processing purposes, but you need it to assert, exercise or defend any legal claims.
- You have objected to the processing pursuant to Art. 21 (1) GDPR and it is not yet clear whether the legitimate reasons prevail over those stated by you.

f) Right to data portability

You have the right to receive the personal information you provide to us in a structured, commonly used and machine-readable format. You also have the right to transmit this data to another controller without hindrance by us, provided that the processing is based on the consent to be given pursuant to Art. 6 (1) sentence 1 a GDPR or on a contract pursuant to Art. 6 (1) sentence 1 b GDPR and data is processed using automated means, provided that the processing is not necessary for the performance of a task of public interest or it is effected in the exercise of public authority delegated to the controller.

In addition, when exercising your right to data portability, you have the right to effect that personal data be transmitted directly from one controller to another, as far as technically feasible and provided that this does not affect the rights and freedoms of others.

g) Right to complain to a supervisory authority

In addition to these rights, you have a right to file complaints with the supervisory authority in charge of data protection (North Rhine-Westphalia: North Rhine-Westphalia Commissioner for Data Protection and Freedom of Information, Düsseldorf).

## 9. Third-party access to your personal data

The data is processed by ourselves and, as far as we have not expressly excluded, by service providers commissioned by us and in case of your respective consent or for the fulfilment of agreed contractual duties by third parties and in the case of pseudonymised data also by third parties subject to legitimate interests.

In other respects, third parties do not have access to your personal data. In particular, we will not sell or otherwise use it. We will process the data only on official or legal requests as well as in the event of legal disclosure requirements, in particular transmit it to state authorities.

## **10. Storage period as well as erasure and restriction/blocking**

We process your personal data only for the period required to achieve the purpose of the storage or if this is provided for by the relevant statutory regulations.

If the purpose of storage does not apply or if a storage period prescribed by the relevant statutory regulations expires, the personal data will be erased or restricted/blocked routinely and in accordance with the statutory provisions. In case of contractual relationships, these principles apply accordingly until the expiry of statutory limitation periods.

## **11. Duty to provide data**

The provision of your personal data is partly required by law (such as tax regulations) or is also the result of contractual arrangements (such as details of the contracting party).

Also for a contract conclusion it may be necessary that you provide us with personal data, which must be subsequently processed by us. Failure to provide your personal data would mean that the contract could not be concluded with you.

If you do not wish to provide personal data in these cases, you may contact the controller mentioned in section 1. above by mail or e-mail. We clarify on a case-by-case basis whether the provision of the personal data is required by law or contract or is required for the conclusion of the contract, whether there is an obligation to provide the personal data and what would be the consequence of non-provision of the personal data.

## **12. Amendments of this privacy notice**

We always keep this privacy policy up to date. Therefore, it may be necessary to adapt the privacy notice to changing outline conditions of actual or statutory nature. These adaptations are accepted by using our Partner Portal.

## **13. Data protection officer**

If you have any questions regarding the processing of your personal data, please contact our data protection officer:

E-Mail: [datenschutz@roland-logistik.de](mailto:datenschutz@roland-logistik.de)

or

Postal Address:

Roland Transport KG

Datenschutzbeauftragter

Artur-Ladebeck-Str. 100, Geb. 36

D-33647 Bielefeld